

**LUPUS FOUNDATION OF AMERICA,
TEXAS GULF COAST CHAPTER, INC.
AUDITED FINANCIAL STATEMENTS
For the Year Ended September 30, 2021**

**LUPUS FOUNDATION OF AMERICA,
TEXAS GULF COAST CHAPTER, INC.**

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Reimer, McGuinness & Associates, PC
CPAs & Advisors

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Lupus Foundation of America,
Texas Gulf Coast Chapter, Inc.
Houston, Texas

Report on the Financial Statements

We have audited the accompanying financial statements of Lupus Foundation Of America-Gulf Coast Chapter which comprise the statement of financial position for the year ended September 30, 2021, and the related statement of activity, functional expense, and cash flow for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Lupus Foundation Of America-Gulf Coast Chapter for the year ended September 30, 2021, and the changes in their net assets and their cash flows for the then ended in accordance with accounting principles generally accepted in the United States of America.

Reimer, McGuinn & Associates, P.C.

Houston, Texas
February 9, 2022

FINANCIAL STATEMENTS

**LUPUS FOUNDATION OF AMERICA,
TEXAS GULF COAST CHAPTER, INC.
STATEMENT OF FINANCIAL POSITION
YEAR ENDED SEPTEMBER 30, 2021**

	<u>2021</u>
ASSETS	
CURRENT ASSETS	
Cash and cash equivalents	\$ 37,802
Investments	147,293
Prepaid expenses	<u>1,400</u>
Total Current Assets	186,495
 PROPERTY AND EQUIPMENT	
Computer and equipment	21,841
Less: Accumulated depreciation	<u>(21,841)</u>
Property and Equipment, Net	<u>-</u>
 TOTAL ASSETS	 <u><u>\$ 186,495</u></u>
 LIABILITIES AND NET ASSETS	
 CURRENT LIABILITIES	
Accounts payable	\$ 46,076
Accrued payroll	1,909
PPP loan	<u>90</u>
Total Current Liabilities	<u>48,075</u>
 TOTAL LIABILITIES	 48,075
 NET ASSETS	
Without donor restrictions	123,970
With donor restrictions	<u>14,450</u>
Total Net Assets	<u>138,420</u>
 TOTAL LIABILITIES AND NET ASSETS	 <u><u>\$ 186,495</u></u>

See independent auditors' report and notes to the financial statements.

**LUPUS FOUNDATION OF AMERICA,
TEXAS GULF COAST CHAPTER, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<u>2021</u>
NET ASSETS WITHOUT DONOR RESTRICTIONS:	
REVENUES	
Special events	
Gala	\$ -
Less: Direct expenses	-
Net proceeds	-
Lupus Walk	3,813
Less: Direct expenses	(2,193)
Net proceeds	1,620
Total Special events net proceeds	1,620
Other events	21,836
Contributions	89,608
Investment return, net	2,116
Gain on extinguishment	27,235
Total revenues and gains without donor restrictions	<u>142,415</u>
Net assets released from restrictions	
Restrictions satisfied by payments	20,950
	<u>163,365</u>
Total revenues and gains and other support without donor restrictions	
EXPENSES	
Program expenses	164,564
Fundraising expenses	15,666
General and administrative	31,933
Total expenses	<u>212,163</u>
DECREASE IN NET ASSETS WITHOUT DONOR RESTRICTIONS	(48,798)
NET ASSETS WITH DONOR RESTRICTIONS:	
REVENUES	
Restricted grant	23,950
Total revenues and gains with donor restrictions	<u>23,950</u>
Net assets released from restrictions	
Restrictions satisfied by payments	(20,950)
INCREASE IN NET ASSETS WITH DONOR RESTRICTIONS	3,000
DECREASE IN NET ASSETS	(45,798)
NET ASSETS, BEGINNING OF YEAR	<u>184,218</u>
NET ASSETS AT END OF YEAR	<u><u>\$ 138,420</u></u>

**LUPUS FOUNDATION OF AMERICA
TEXAS GULF COAST CHAPTER, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	PROGRAM SERVICES	FUNDRAISING	GENERAL & ADMINISTRATIVE	TOTAL
Professional Fees	\$	\$	\$ 17,022	\$ 17,022
Awareness Campaign	773			773
Bank/Credit Card/Payroll Fees		2,767		2,767
Business Insurance	931		1,235	2,166
Equipment Rental and Maintenance	5,067	1,500	525	7,092
Fundraising Expenses		2,475		2,475
Grants to Patients	21,047			21,047
LFA National Dues	7,964			7,964
Miscellaneous Expenses			486	486
Postage and Delivery	702	41	83	826
Printing and Publications	381			381
Rent	11,157	620	620	12,397
Salaries and Related Expenses	106,260	7,680	11,379	125,319
Supplies	905	62	62	1,029
Technology Equipment/Supplies	6,864	381	381	7,626
Telephone and ISP	2,513	140	140	2,793
Total	<u>\$ 164,564</u>	<u>\$ 15,666</u>	<u>\$ 31,933</u>	<u>\$ 212,163</u>

See independent auditors' report and notes to the financial statements.

**LUPUS FOUNDATION OF AMERICA
TEXAS GULF COAST CHAPTER, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED SEPTEMBER 30, 2021**

	<u>2021</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Decrease in net assets	\$ (45,798)
Adjustments to reconcile increase in net assets to net cash provided by operating activities:	
Unrealized loss on investments	(152)
Decrease in operating assets	
Prepaid expenses	814
Increase (decrease) in operating liabilities	
Accounts payable (excluding prior period adjustment, see Note 2)	10,047
Accrued payroll	(6,091)
PPP loan	90
NET CASH USED BY OPERATING ACTIVITIES	<u>(41,090)</u>
DECREASE IN CASH AND CASH EQUIVALENTS	(41,090)
BEGINNING CASH AND CASH EQUIVALENTS	<u>78,892</u>
ENDING CASH AND CASH EQUIVALENTS	<u><u>\$ 37,802</u></u>

See independent auditors' report and notes to the financial statements.

NOTES TO FINANCIAL STATEMENTS

Lupus Foundation of America, Texas Gulf Coast Chapter, Inc.

NOTES TO FINANCIAL STATEMENTS

Year Ended September 30, 2021

NOTE 1 - ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

Organization

The Lupus Foundation of America, Texas Gulf Coast Chapter, Inc. (the Foundation) is a nonprofit corporation organized in 1984 to improve the diagnosis and treatment of lupus, support individuals and families affected by the disease, increase awareness of lupus among health professionals and the public, and encourage research to discover the causes and cure of lupus. The Foundation is affiliated with The Lupus Foundation of America. The service area consists of 49 counties in the Texas Gulf Coast and El Paso areas. The services provided include an information and referral line, brochures, educational programs, support groups, physician referral, quarterly newsletters, and public awareness and community outreach. The Foundation is supported through public contributions, and special event revenues.

Federal income tax status

The Foundation is exempt from federal income taxes under §501(c)(3) of the Internal Revenue Code and is classified as a public charity under §170(b)(1)(A)(vi). The Foundation files an annual Form 990 information report with the Internal Revenue Service. Currently, reports for tax years December 31, 2018, September 30, 2019, 2020 and 2021 are open to examination by the Internal Revenue Service. The Foundation is current with all filings.

Net asset classification

Contributions and the related net assets are classified based on the existence or absence of donor-imposed restrictions, as follows:

- *Net assets without donor restrictions* include those net assets whose use is not restricted by donor-imposed stipulations, even though their use may be limited in other respects, such as by contract or board designation.
- *Net assets with donor restrictions* include contributions by the donor for specific purposes or future time periods. When a purpose restriction is accomplished or a time restriction ends, these net assets with donor restrictions are released to net assets without donor restrictions. Other donor restrictions can be permanent in nature, i.e. resources subject to donor-imposed restrictions that neither expire by the passage of time nor can be fulfilled or otherwise be removed by actions of the Foundation.

Cash and cash equivalents

The Foundation considers all highly liquid instruments purchased with a maturity of three months or less to be cash equivalents. At September 30, 2021, the Foundation's cash balances did not exceed the FDIC limits of \$250,000.

Lupus Foundation of America, Texas Gulf Coast Chapter, Inc.

NOTES TO FINANCIAL STATEMENTS

Year Ended September 30, 2021

NOTE 1 - ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES – continued

Pledges receivable

Pledges that are expected to be collected within one year are recorded at net realizable value, which approximates fair value. Amounts expected to be collected in more than one year are discounted, if material, to estimate the present value of future cash flows. For the year ended September 30, 2021, there were no pledges outstanding.

Management monitors pledges receivable for collectability. When pledges are likely to not be received, it becomes necessary to adjust the allowance for doubtful receivables and associated uncollectible pledge expense. The allowance was zero for the year ended September 30, 2021. There was no uncollectable pledge expense for the year ended September 30, 2021.

Property and equipment

It is the Foundation's policy to capitalize property and equipment over \$5,000. Lesser amounts are expensed. Purchased property and equipment is capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose.

Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Foundation reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Foundation reclassifies net assets with donor restrictions to net assets without donor restrictions at that time.

Property and equipment are depreciated using the straight-line method. Computers and equipment are depreciated over useful lives of three to seven years.

Investments

Investments are recorded at fair value, with changes in fair value reflected in current period earnings.

Lupus Foundation of America, Texas Gulf Coast Chapter, Inc.

NOTES TO FINANCIAL STATEMENTS

Year Ended September 30, 2021

NOTE 1 - ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES – continued

Contributions and Expenses

Contributions are recognized as revenue at their fair values when an unconditional commitment is received from the donor. Contributions received with donor restrictions that limit their use are classified as net assets with donor restrictions. When a donor restriction expires, that is, when a stipulated purpose or time restriction is accomplished, restricted net assets are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Expenses are recorded at the time they are incurred in accordance with the accrual basis of accounting.

Special events revenue recognition

Lupus Foundation holds various special events during the year, such as the annual Gala, Lupus Walks, etc. Revenue from these activities are recognized at a point in time, once the performance obligation is satisfied, i.e., after a particular event has been held.

Contributed materials and services

Contributed materials and services are recorded as revenue at fair value when an unconditional commitment is received from the donor. The related expense is recorded as the item is used or when the service is provided. Contributions of services are recognized when services received (a) create or enhance nonfinancial assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. For the year ended September 30, 2021, the Foundation recognized contributed materials of \$0.

Statement of cash flows

For purposes of supplemental disclosures of cash paid for interest and income taxes, the Foundation paid none for the years ended September 30, 2021.

Estimates

Management must make estimates and assumptions to prepare financial statements in accordance with generally accepted accounting principles. These estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, the amounts of reported revenues and expenses, and the allocation of expenses among various functions. Actual results could vary from the estimates that were used.

Lupus Foundation of America, Texas Gulf Coast Chapter, Inc.

NOTES TO FINANCIAL STATEMENTS

Year Ended September 30, 2021

NOTE 1 - ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES – continued

Risks and uncertainties

The Foundation's investments are held in a brokerage account that is insured by the Securities Investor Protection Corporation. Securities in this account are subject to market risk in the form of decline in value, potentially up to the total value of the investments. Management does not believe that current holdings are likely to undergo significant decline in value and monitors the investments to ensure that the Foundation does not experience significant losses.

Functional Allocation of Expenses

Expenses for the Foundation have been disaggregated in the Statement of Functional Expenses by both, natural and functional expense classifications. Expenses that directly relate to a particular program or supporting service, have been allocated to that said category on the Statement of Functional Expense. Other expenses have been allocated based on management's estimate, time devoted by the Foundation's staff, or square footage allocated to a specific program or supporting service.

Subsequent events

Subsequent events have been evaluated through February 9, 2022, which is the date the financial statements were issued.

NOTE 2 – PRIOR PERIOD ADJUSTMENT

The Foundation discovered that its fundraising and donor management software contract from prior years was inadvertently omitted from its accounting system. Accordingly, the Foundation has corrected its financial statements. The effect of the correction was to decrease its beginning net assets without donor restrictions by \$30,429.

The following schedule represents the reconciliation to prior years' ending net assets to current years' beginning net assets:

Net assets as of September 30, 2020	\$ 214,647
Prior period adjustment	(30,429)
Net assets as of October 1, 2020	<u>\$ 184,218</u>

Lupus Foundation of America, Texas Gulf Coast Chapter, Inc.

NOTES TO FINANCIAL STATEMENTS

Year Ended September 30, 2021

NOTE 3 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Foundation’s financial assets of September 30, 2021, reduced by amounts not available for general use because of donor-imposed restrictions within one year of the statement of financial position date:

	<u>2021</u>
Financial Assets, at year-end:	
Cash and cash equivalents	\$ 37,802
Investments	147,293
Less: Donor imposed-restrictions:	
Donor restrictions for specific purposes	(14,450)
Financial assets available to meet cash needs for general expenditure within one year	<u><u>\$ 170,645</u></u>

As part of the Foundation’s liquidity management, it holds cash in different bank accounts at two different banks. The Foundation also holds investments in mutual funds and has a cash component in its investment portfolio that is held with a well-known financial institution.

NOTE 4 - INVESTMENTS

Investments for the years ended September 30, 2021 consist of the following:

	<u>2021</u>
Mutual Funds	<u>\$ 147,293</u>
Total Investments	<u><u>\$ 147,293</u></u>
Investment return consists of the following:	
Dividends and interest	\$ 2,114
Unrealized gain on investments	152
Investment fees	<u>(150)</u>
Investment return, net	<u><u>\$ 2,116</u></u>

During the year ended September 30, 2021, the Foundation did not sell securities. Subsequent to year-end, and prior to the issuance of the financial statements, the Foundation sold securities of approximately \$40,000 for meeting operating requirements.

Lupus Foundation of America, Texas Gulf Coast Chapter, Inc.

NOTES TO FINANCIAL STATEMENTS

Year Ended September 30, 2021

NOTE 5 – FAIR VALUE MEASUREMENTS

The Foundation follows *Accounting Standards Codification (ASC) 820: Fair Value Measurements and Disclosures*, which among other things, requires enhanced disclosures about assets and liabilities that are measured and reported at fair value. ASC 820 establishes a hierarchal disclosure framework which prioritizes the inputs to valuation techniques used to measure fair value. The hierarchal disclosure framework which prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy established under ASC 820 gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to observable inputs (Level 3 measurements).

The three levels of the fair value hierarchy are described as follows:

Level 1 – Inputs to the valuation methodology are unadjusted, quoted prices for identical assets or liabilities in active markets that the Foundation has the ability to access.

Level 2 – Inputs, excluding those included in Level 1, are either observable prices for identical assets or liabilities in active markets, observable prices for similar assets and liabilities, or other inputs derived principally from, or corroborated by, observable market data at the measurement date.

Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used during the year-ended September 30, 2021. Mutual funds are valued at net asset value (NAV) of shares held by the Foundation at year end.

The preceding method described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Foundation believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

Lupus Foundation of America, Texas Gulf Coast Chapter, Inc.

NOTES TO FINANCIAL STATEMENTS

Year Ended September 30, 2021

NOTE 5 – FAIR VALUE MEASUREMENTS – continued

The following table sets forth by level, within the fair value hierarchy, the Foundation's assets at fair value for the year ended September 30, 2021:

	Quoted Market Prices in Active Markets (Level 1)	Other Observable Inputs (Level 2)	Unobservable Inputs (Level 3)
Mutual Funds	\$ 147,293	\$	\$
Total Assets at Fair Value	\$ 147,293	\$	\$

All of the Foundation's investments are widely traded mutual funds, and are categorized as Level-1 for the years ended September 30, 2021.

NOTE 6 – NET ASSETS WITH DONOR RESTRICTIONS

During the year ended September 30, 2021, the Foundation received a grant from a donor that was to be used consistent with the Foundation's missions and objectives only. During the year, the Foundation incurred expenses relating to its missions and objectives and is presented as restricted satisfied by payments on the Statement of Activities.

A summary of net assets with donor restrictions for the year ended September 30, 2021 is as follows:

	<u>2021</u>
Net assets with donor restrictions at October 1, 2020	\$ 11,450
Restricted Grants	23,950
Restictions satisfied by payments	<u>(20,950)</u>
Net assets with donor restrictions at September 30, 2021	<u>\$ 14,450</u>

Lupus Foundation of America, Texas Gulf Coast Chapter, Inc.

NOTES TO FINANCIAL STATEMENTS

Year Ended September 30, 2021

NOTE 7 – OPERATING LEASES

The Foundation leases office space and equipment under non-cancellable operating leases that expire in 2022 and 2023, respectively. Total lease expense under these agreements was approximately \$19,489 for the year ended September 30, 2021. From this, rental expense amounted to \$12,397 for the year ended September 30, 2021. Future minimum lease payments are as follows:

<u>Year</u>	<u>Minimum Lease Payments</u>
2022	11,655
2023	8,091
2024 & thereafter	-
Total	<u>\$ 19,746</u>

Subsequent to year-end, the Foundation's office lease expired in February 2022. Prior to this lease expiration, the Foundation entered into a new non-cancellable operating lease for its office space. The new office lease expires in June 2023, and monthly payments amount to \$899.

Additionally, the Foundation cancelled its copier lease effective January 2022. The above schedule excludes the copier leases from the minimum lease payments to reflect this subsequent event.

NOTE 8 – COVID-19 RISKS AND PAYCHECK PROTECTION PROGRAM

The impact of COVID-19 has been an evolving situation since early 2020. The spread of COVID-19 has impacted the country's economy. Accordingly, the Foundation has experienced these impacts during the year ended September 30, 2021, with events such as the Gala getting cancelled, and the Lupus Walks going virtual. This has affected the Foundation's revenues. However, to mitigate this effect, the Foundation has reduced certain expenses and also received PPP loans. The Foundation also has certain investments in mutual funds that could be liquidated if such need arises. Subsequent to September 30, 2021, the Foundation is planning to hold its Lupus Walks and Gala in person in 2022 as the COVID-19 regulations start to ease in the country.

The Foundation received the second PPP loan of \$27,325 on February 25, 2021, pursuant to the Paycheck Protection Program (the "PPP") under Division A, Title I of the CARES Act, which was enacted March 27, 2020. The Foundation has used the entire loan for qualifying expenses. Under the terms of the PPP, certain amounts may be forgiven if they are used for qualifying expenses as described in the CARES act.

Lupus Foundation of America, Texas Gulf Coast Chapter, Inc.
NOTES TO FINANCIAL STATEMENTS
Year Ended September 30, 2021

NOTE 8 – COVID-19 RISKS AND PAYCHECK PROTECTION PROGRAM – continued

As of January 28, 2022, the Foundation was granted forgiveness of the loan in the amount of \$27,235, leaving a balance of \$90. Accordingly, as of September 30, 2021, the forgiveness amount of the loan has been recorded as a gain on extinguishment. This gain on extinguishment is included in revenues from net assets without donor restrictions on the statement of activities. The proceeds of this loan have been presented as cash flows from operating activities on the statement of cash flows. The balance of \$90 has been presented on the statement of functional expense as a short-term liability. The Foundation intends to pay the balance in full on its first payment date.

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